

Annex to Decree No 62 of the Rector of the JU from 22 June 2020

CONSOLIDATED TEXT

including the changes introduced by the decrees of the Rector of the JU:  
No. 52 of 28 April 2023, No. 37 of 11 April 2024, No. 30 of 24 April 2026

## **Regulations of the Franciszek Mertens Scholarship Fund**

The Franciszek Mertens Scholarship Fund, further referred to as “The Fund”, is created to honour the memory of the distinguished mathematician, Franciszek Mertens, a student and a PhD holder in mathematics at the University of Berlin, who for nineteen years was a professor and Head of the Department of Mathematics at the Jagiellonian University, as well as the Dean of its Department of Philosophy. He was to subsequently become Rector of the Polytechnic in Graz and a professor at the University of Vienna, a member of the Academy of Sciences in Berlin, Göttingen, Cracow, Prague and Vienna. His life and achievements depict the links of the Cracow School of Mathematics with the leading European mathematics centres.

### § 1

The aim of the Fund is to support outstanding graduates of secondary schools from abroad who will study at the Faculty of Mathematics and Computer Science of the Jagiellonian University, further referred to as "the Faculty", by awarding them scholarships for outstanding learning achievements.

### § 2

The funds for scholarships payments are allocated to a separate account called "own scholarship funds" and come from the write-down of costs incurred in the field of education and scientific activity or payments made by natural and legal persons.

### § 3

A scholarship from the Fund may be applied for by persons who together fulfil the following conditions:

- 1) they have completed a secondary school education no more than 5 years before the competition was announced and were issued a certificate, or any other document accepted in the Republic of Poland, which entitles them to commence higher education in the issuing country, outside the Republic of Poland (RP), including schools remaining under the administration of the Republic of Poland, situated outside its territory or, alternatively, they are pupils of the aforementioned schools at the launch of the competition.
- 2) they are finalists of the national-level (denoting a country other than RP, in which the candidate attends a secondary school) mathematics, or computer science olympiads, or they have participated in one of the following international olympiads: in mathematics (IMO), computer science (IOI), International Olympiad in Artificial Intelligence (IOAI), astronomy (IAO), astronomy and astrophysics (IOAA), physics (IPhO), linguistics (IOL), European Girls' Mathematical Olympiad (EGMO), European Girls' Olympiad in Informatics (EGOI) or international competition Romanian Masters of Mathematics (RMM), Romanian Masters of Informatics (RMI), International Zhautykov Olympiad (IZhO).

#### § 4

1. The amount of the scholarship is determined annually by the Dean of the Faculty and approved by the Vice-Rector of the Jagiellonian University for Educational Affairs, however the maximum monthly amount of the scholarship may not exceed the monthly amount of the scholarship paid as the Jagiellonian University Scholarship. The scholarship is awarded for the entire period of first cycle studies at the Faculty and the second cycle studies immediately following, and is paid in equal amounts for ten months a year, from October to July, for a maximum of 50 months.
2. Scholarship holders, apart from the scholarship referred to in sec. 1, are entitled to additional benefits set out in Appendix 1 to the Fund's Regulations. Additional benefits to the beneficiary do not encumber the Fund.
3. A scholarship holder who - within the Faculty - has transferred to another field of study during first cycle studies or second cycle studies, or has changed the field of second-cycle studies directly following the first-cycle studies, uses the rights set out in sec. 1 and 2 for the period of study in a new field. Fees paid so far are not refundable and are not paid again in connection with the change of the field of study.
4. A scholarship holder is obliged to indicate for the payment of the scholarship a bank account held in Polish zlotys (PLN) in a bank operating in the Republic of Poland.
5. The condition for the payment of the scholarship is the commencement of studies at the Faculty in the year in which the competition was held; the condition for admission to studies at the Faculty is the fulfilment by the scholarship holder of all procedures and conditions set out in the rules of admission to study at the Jagiellonian University.
6. If the student completes studies in the field of study for which he/she was admitted in connection with the awarded scholarship or referred to in sec. 3, the payment of the scholarship ceases from the month following the month in which the student completed:
  - 1) first cycle studies;
  - 2) second cycle studies directly following the studies referred to in point 1.

#### § 5

1. The scholarship shall be granted annually on a competition basis by the Dean of the Faculty.
2. The competition shall be conducted by a committee appointed by the Dean of the Department for a two-year term. The committee will consist of four employees of the Faculty and one representative of the students of the Faculty.
3. No more than ten scholarships may be awarded in each edition of the competition. If a reserve list for a scholarship is created, the total number of scholarship holders and persons on the reserve list may not exceed twelve.
4. A person on the reserve list for a scholarship is entitled to the benefits specified in Annex 2 to the Regulations, provided that that person started studies at the faculty in the year in which the competition was held. Additional benefits for a person on the reserve list for a scholarship do not encumber the Fund.

## § 6

1. Information on the possibility of receiving a scholarship shall be announced on the website of the Faculty by 1 May of a given year.
2. Applications for the competition should be submitted until 1 June of a given year by completing the appropriate form available on the Faculty website.
3. The participant of the competition shall provide, via the form referred to in point 2, the necessary personal data (name, surname, number and series of passport or other identification document, telephone number and e-mail address). The processing of the aforementioned data by The Jagiellonian University shall be held in accordance with Regulation of the European Parliament and Council(EU) 2016/679 from 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and the repeal of Directive 95/46/EC (General Data Protection Regulation)and the Act of 10 May 2018 on Protection of Personal Data (Journal of Laws of 2019, item 1781) to the extent deemed necessary to conduct the competition and recruitment to study at the JU.
4. The form referred to in point 2 shall be accompanied with:
  - 1) a cover letter, containing a detailed curriculum vitae and a description of the candidate's main achievements and scientific interests;
  - 2) scans of documents confirming compliance with the conditions referred to in § 3 point 1 section 1, and documents confirming the achievements referred to in § 3, point 1 section 2.
5. The competition consists of two stages:
  - 1) in the first stage, the Committee shall analyse the documents submitted by the participants of the competition;
  - 2) in the second stage, the Committee shall interview the participants of the competition who have qualified for that stage.
6. During the first stage of the competition, the Committee shall assess the achievements of the participants of the competition and shall qualify for the second stage a maximum of fifteen participants. The Committee may also decide to terminate the competition without a final decision.
7. In assessing the achievements of the participants of the competition, the Committee shall apply the following criteria:
  - 1) achievements in the relevant olympiads referred to § 3 point 1 (a weighing of 80%; assessment on a scale of 0 to 10 points);
  - 2) other achievements and activity of the participant in the field of mathematics (a weighing of 20%; rating on a scale from 0 to 10 points).
8. The list of participants qualified by the Commission for the second stage of the competition shall be published on the Faculty website.
9. The second stage of the competition shall involve conducting, an interview verifying the level of knowledge of the candidate in the field of mathematical sciences. This will be done directly or in directly through means of distance communication recording (video and sound). The participant shall be informed about the date of the interview by e-mail to the e-mail address provided in the initial application at least 7 days before the date of the interview.
10. In determining the results of the competition, the Committee shall take into account the following criteria:
  - 1) result of the first stage of the competition (a weighing of 80%; assessment on a scale of 0 to 10 points);
  - 2) result of the second stage of the competition (a weighing of 20%; assessment on a scale from 0 to 10 points).
11. After determining the results of the competition, the Committee recommends to the Dean of the Faculty that the selected participants of the competition be awarded a scholarship

or a place on the reserve list for a scholarship. The Dean's decision on granting the scholarship is final.

12. The list of scholarship holders and persons on the reserve list is announced on the Faculty's website no later than by 1<sup>st</sup> July.

## § 7

1. If, after the competition has been resolved, the limit of the scholarships awarded has not been reached, in particular if the scholarship holder:

1) failed to register for studies within the time limit set as part of a separate recruitment path in the recruitment schedule specified by the Rector of the Jagiellonian University, or

2) resigned from the scholarship in written or electronic form

– The committee may recommend to the Dean of the Faculty to award scholarships to persons on the reserve list in a given edition of the competition.

2. Granting a scholarship to a person on the reserve list is possible if the following conditions are met jointly:

1) after the conclusion of the competition, but before 30 September, such a person has reached the achievement referred to in § 3 item 2.

2) such a person was admitted to studies at the Faculty in the year in which the competition was held.

3. In the case referred to in par. 2, the Commission verifies the results achieved by a person on the reserve list in accordance with § 6 sec. 7, 10 and 11

4. The supplementary list of competition scholarship holders is immediately announced on the Faculty's website.

## § 7a

The scholarship holder is obliged to:

1. obtain a grade average of 4.0 or higher from all subjects included in the study plan in each academic year;

2. submit to the Dean of the Faculty an annual report on their academic results, which includes, among others, information on the grade average, scientific activities (achievements in competitions, publications, active participation in conferences, etc.), as well as participation in activities organised by the Faculty — no later than by 15 July of the academic year to which the report refers. If not all courses have been passed by that deadline, this fact must be stated in the report, and the scholarship holder is obliged to submit an amended report no later than by 30 September of the given year.

## § 8

1. The scholarship holder loses the right to receive the scholarship and is obliged to repay the scholarship already paid in full in the event of disclosure of circumstances excluding the right to receive it, in particular the failure to comply with the conditions set out in §3.

2. The scholarship holder loses the right to continue receiving the scholarship from the next month in the case of:

1) final removal from the list of students of the field of study run by the Faculty to which

he/she was admitted in connection with the scholarship awarded or referred to in § 4 sec. 3;

2) resignation from studies;

3) transfer to another university;

4) suspension of student rights;

5) completion of studies in the field in which the scholarship was awarded or referred to in § 4 sec. 3.

3. The scholarship holder may lose the right to continue receiving the scholarship, and the person on the reserve list for the scholarship may lose the right to receive the benefits referred to in Annex 2 to the Regulations in the event of:

1) obtaining a grade average lower than 4.0 from all subjects included in the study plan in the previous academic year;

2) failure to submit the report referred to in § 7a item 2 within the deadline;

3) failure to pass subjects carried out according to the individual organization of studies;

4) repetition of a year;

5) conditional admission for a successive year of study.

4. In the cases referred to in point 3, the final decision shall be taken by the Dean of the Faculty.

5. When the scholarship holder takes a year off, the payment of the scholarship shall be withdrawn until the student has registered for a successive year of study. In some particularly justified cases, the Dean of the Faculty may decide to pay out a scholarship despite the grantee's remaining on a student leave of absence.

## § 9

Receiving the scholarship does not exclude the recipient from receiving other scholarship benefits for JU students.

## § 10

In exceptional cases, the Dean of the Faculty may extend the time limits described in these Regulations.

## § 11

Administrative support for the scholarship from the Fund is run by the Faculty of Mathematics and Computer Science of the Jagiellonian University.

## § 12

The Rector of the Jagiellonian University decides about the termination of the Fund's operations and the allocation of funds remaining on the Fund's account unless the agreement with the donor provides otherwise in the case of donations.

## § 13

In accordance with Art. 13 of Regulation of the European Parliament and Council (UE) 2016/679 of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and the repeal of Directive 95/46/EC (General Data Protection Regulation, further referred to as the "GDPR") the Jagiellonian University states that:

1. the administrator of personal data of a participant of the competition is the Jagiellonian University, based at 24 Golebia street, 31-007 Kraków, represented by the Rector of the JU.
2. the Jagiellonian University has appointed a Data Protection Officer, based at 24 Golebia street, 31-007 Krakow, room no. 5. The officer can be contacted by e-mail: [iod@uj.edu.pl](mailto:iod@uj.edu.pl) or by phone on 12 663 12 25, from Monday to Friday, from 8:00 to 15:00.
3. the personal data provided by the contestant on the completed form will be processed in line with point a) and b):
  - a) in the case of all participants of the competition – for the purpose of organising, conducting the competition and announcing its results pursuant to Art. 6 act 1 b of the GDPR, i.e. in connection with the acceptance of the Regulations.
  - b) in the case of the of the participants who are the grantees – in order to perform the obligations imposed on the administrator of personal data, including, in particular, the obligations arising from the service of the scholarship pursuant to Art. 6 act 1 c of the GDPR and the Act of 20<sup>th</sup> July 2018 – Act on Higher Education and Science.
4. the provision of personal data by the participant is voluntary, but necessary to participate in the competition. The consequence of not providing personal data will result in the inability to participate in the contest. In the case of the participants referred to in 3b the provision of personal data constitutes a legal obligation and failure to provide it will prevent the payment of the scholarship.
5. the personal data, of the competition participants referred to in point 3b will be posted on the website of the Faculty of Mathematics and Computer Science of the JU.
6. the personal data of the participant will not be transferred to other countries (outside the European Economic Area) or to any international organisations.
7. The personal data, of the participants referred to in point 3a shall be processed until the competition has been finished and the information on its result has been announced, and thereafter until the limitation period for claims which may arise from participation in the competition.
8. the personal data of the participants referred to in point 3b, will be processed for the period prescribed by the tax legislation and then for archival purposes in accordance with the relevant legal provisions.
9. everyone taking part in the competition has the right to: obtain information about the processing of personal data and the rights conferred under the GDPR, access to and rectification of the content of their personal data, as well as the right to erasure of personal data from the files of the administrator (unless further processing is necessary for the performance of a legal obligation or for the purpose of establishing, asserting or defending claims) and the right to restrict the processing, data portability, object to the processing – in cases and under the conditions laid down in the GDPR.
10. the personal data of every participant of the competition will not be subject to automatic decision-making or profiling.
11. everyone taking part in the competition has the right to lodge a complaint with the President of the Office for Personal Data Protection in case it is considered that the processing of his personal data violates the provisions of the GDPR.

## Annex No 1 to the Regulations of the Franciszek Mertens Fund

Additional benefits for the Fund grantee:

- 1) obtaining the maximum result of qualifications in recruitment for full-time first cycle studies and second cycle studies in a chosen field of study run by the Faculty. Recruitment of scholarship holders is carried out under a separate recruitment path in accordance with the schedule set by the Rector of the Jagiellonian University, and the scholarship holder's fulfilment of all procedures and conditions set out in the admission rules for studies at the Jagiellonian University is a condition for admission to studies and receiving a scholarship;
- 2) possibility to participate in a Polish language course (the level of the course and the number of hours will be determined by the Dean of the Faculty according to the needs of the scholarship holder);
- 3) guaranteed place in the student house of JU, for which the scholarship holder shall pay with his own funds; a place in the students house will be granted, providing the scholarship holder applies for that place;
- 4) assigning a tutor for the first year of studies, indicated by the Dean of the Faculty, from among the employees of the Faculty or participants of doctoral studies at the Faculty or doctoral students of the Doctoral School of Exact and Natural Sciences of the Jagiellonian University studying within the following doctoral programs: mathematics, computer science or technical computer science. At the scholarship holder's request, with the consent of the Dean of the Faculty, academic supervision may be continued for the following years of study. A change of the academic supervisor is possible at any time of studies at the initiative of the Dean of the Faculty or at the request of the scholarship holder with the consent of the Dean of the Faculty;
- 5) the opportunity to study according to the individual course of studies determined by the guardian and approved by the Dean of the Faculty; where possible, the grantee can be included in the scientific work carried out at the Faculty;
- 6) non-payment of education fees.

## Annex No 2 to the Regulations of the Franciszek Mertens Fund

Benefits for a person on the reserve list for the scholarship, provided that the person on the reserve list took up studies at the Faculty in the year in which the competition was held:

- 1) obtaining the maximum result of qualifications in recruitment for full-time first cycle studies in the field of study agreed with the Commission. The Commission proposes to the candidate the fields of study available at the Faculty, taking into account his preferences. If there are no places available in the most preferred fields of study, the Commission proposes other fields of study available at the Faculty. Recruitment of persons on the reserve list is carried out as part of a separate recruitment path in accordance with the schedule set by the Rector of the Jagiellonian University, and the fulfilment of all procedures and conditions set out in the admission rules for studies at the Jagiellonian University is a condition for admission to studies;
- 2) possibility to participate in a Polish language course (the level of the course and the number of hours will be determined by the Dean of the Faculty according to the needs of the scholarship holder);
- 3) during the first year of first cycle studies, a guarantee of granting a place in a student dormitory, which is financed by the Faculty, provided that a person on the reserve list, according to separate regulations, applies for this place in announced rounds of applications for a place in dormitory in a given academic year. This benefit constitutes the income of the person on the reserve list and is subject to taxation in accordance with the provisions of generally applicable law;
- 4) non-payment of education fees.