

**Terms and Conditions of Incentive Scholarship Award to
doctoral students at JU Doctoral School of Exact and
Natural Sciences in priority study programmes within the
SciMat PRA
under the Strategic Programme Excellence Initiative at
the Jagiellonian University
in the academic year 2020/2021**



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I. Definitions

The following definitions apply throughout these Terms and Conditions:

1. **EI.JU:** the programme Excellence Initiative at the Jagiellonian University.
2. **SciMat PRA:** the *SciMat* Priority Research Area, as specified in the Jagiellonian University's application in the "Excellence Initiative – Research University" competition.
3. **General Terms and Conditions:** general terms and conditions of awarding scholarships to doctoral students at JU Doctoral Schools under the strategic programme Excellence Initiative at the Jagiellonian University.
4. **Doctoral School:** JU Doctoral School of Exact and Natural Sciences.
5. **Faculty:** Faculty of Mathematics and Computer Science, JU.
6. **Priority study programme:** each of the study programmes listed below –
 - i. Mathematics
 - ii. Computer Sciencecarried out at at the Doctoral School, in cooperation with the Faculty.
7. **Incentive scholarship:** scholarship for doctoral students at the JU Doctoral School of Exact and Natural Sciences awarded within the *SciMat* PRA in accordance with these Terms and Conditions and the General Terms and Conditions.
8. **Doctoral student:** a person enrolled in the Doctoral School, admitted to the Doctoral School pursuant to registration on a list of doctoral students at any time, who has taken oath pursuant to Art. 200, paragraph 8 of the Act of 20 July 2018 on Higher Education and Science (i.e. Journal of Laws of 2020, item 85 as amended).
9. **Scholarship holder:** doctoral student awarded incentive scholarship.
10. **Scholarship programme:** a *SciMat* PRA measure consisting in the award and payment of student incentive scholarships, in accordance with these Terms and Conditions and with the General Terms and Conditions.

II. General terms

1. The scholarship programme at the Jagiellonian University is dedicated to doctoral students in priority programmes related to the *SciMat* PRA, and concerns the period from October 2020 to June 2025. The number, amount and duration of incentive scholarships in the scholarship programme is determined for every academic year individually, until the

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end of September of a given calendar year. The incentive scholarship payments are made exclusively from the *SciMat* PRA budget under the EI.JU. In the academic year 2020/2021, the following number of incentive scholarships for doctoral students is planned in particular study programmes:

- i. Mathematics – 1st year = 3, 2nd year = 0,
 - ii. Computer Science – 1st year = 3, 2nd year = 0,
2. In each of the priority study programmes related to the *SciMat* PRA, the incentive scholarship may be awarded to no more than half of doctoral students of a given year. If the number of doctoral students in a priority study programme in a given year of study is smaller than twice the number of doctoral students referred to in section paragraph 1 above, the number of incentive scholarships will be reduced so as to meet this condition.
 3. The scholarship programme is dedicated to doctoral students who are involved in or willing to get involved in research and other activity for the benefit of the *SciMat* PRA, have been qualified based on the evaluation of their achievements in accordance with the procedure specified under point IV.
 4. In the academic year 2020/2021, the incentive scholarship is paid to doctoral students commencing study at the Doctoral School for a period of nine months (i.e. from October to June) in two subsequent academic years (2020/2021 and 2021/2022), in monthly instalments of PLN 2,500 each, provided that the doctoral student meets the obligations referred to in section V. 1-2. The total duration of the incentive scholarship is 18 months.
 5. In the event of failure to fulfil, on part of the scholarship holder, the obligations arising from points V. 1-2, or in the event of the scholarship holder having lost the status of a doctoral student in the priority study programme (as a result of being removed from the list of doctoral students or withdrawal from participation in the study programme), the payment of the incentive scholarship is discontinued, beginning as of the month following the month in which the doctoral student lost their right to receive the incentive scholarship. In such cases, the incentive scholarship is awarded to the first person on the reserve list, as described in section IV.5-7.
 6. All matters pertaining to incentive scholarships are the responsibility of the *SciMat* PRA Coordinator and the members of the *SciMat* Executive Team authorised by the *SciMat* PRA Coordinator.
 7. Applications from candidates for incentive scholarship are submitted to staff members designated by the heads of the priority study programmes.

III. Enrolment of scholarship holders

1. Enrolment in the scholarship programme in a priority study programme is carried out by an Enrolment Committee appointed by the Coordinator of the *SciMat* PRA or by an authorised member of the *SciMat* PRA Executive Team, in consultation with the head of the priority study programme, the Vice-Dean for Educational Affairs at the Faculty in question, and the Association of Doctoral Students JU. The Committee comprises 6 persons: a member of the *SciMat* PRA Executive Team, a



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- representative of the *SciMat* PRA Steering Team, a representative of a priority study programme at the Doctoral School, a representative of the Faculty, and two representatives of doctoral students.
2. The Enrolment Committee announces the scholarship programme call for applications, specifying the timeframe and providing the application templates. The submission dates and application templates will be shared publicly on the *SciMat* PRA website and the websites of the Faculty; they will be also displayed on student notice boards on the premises of the Faculty.
 3. Applicants may appeal against the decisions of the Enrolment Committee to the Appeals Committee within seven days of the date of announcement of the list of students who have been awarded the incentive scholarship. The Appeals Committee is appointed by the *SciMat* PRA Coordinator or an authorised member of the *SciMat* PRA Steering Team, in consultation with the Vice-Dean for Educational Affairs at the Faculty in question, the head of the priority study programme, and the Association of Doctoral Students JU. The Committee comprises 4 persons: the Vice-Dean for Educational Affairs at the Faculty in question, the head of the priority study programme in question, the director of the Doctoral School, and a representative of doctoral students.
 4. The Appeals Committee considers the appeal and notifies the appealing doctoral student of its decision within seven days. There is no appeal against the decisions of the Appeals Committee.

IV. Selection of scholarship holders

1. The scholarship programme enrolment is based on the doctoral students' voluntary, written applications, following the template provided. Application to the scholarship programme is effected by submitting a complete and signed entry form. The template entry form is drawn up by the *SciMat* PRA Coordinator or an authorised member of the *SciMat* PRA Executive Team, in consultation with the head of the priority study programme.
2. The scholarships are awarded in accordance with the standing on the ranking list, drawn up separately for each priority study programme within the *SciMat* PRA. The ranking lists for first-year doctoral students commencing their studies are made according to the same procedure as the ranking lists in their enrolment in particular study programmes, pursuant to the Annex to the Resolution NO 5/2020 of the JU Senate of 29 January 2020. The ranking lists for third-year doctoral students are made based on the results of interim evaluation.
3. In the event that the above procedure of incentive scholarship allocation to first-year or third-year doctoral students results in two or more persons sharing the last ranking position awarded with a scholarship (a tie result), the award of the scholarship is decided by the Enrolment Committee.
4. The highest ranking persons, in a number appropriate to the number of incentive scholarships allocated to a given year, are entered on the list of scholarship holders. The remaining persons from the ranking list are entered on the reserve list.
5. In the event that positions become available on the scholarship holders list, they will be given to students from the reserve list, according to its ranking, provided that the reserve list students meet all criteria of



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- incentive scholarship award as on the day of being entered on the list of scholarship holders.
6. In the event that a doctoral student from the reserve list is entered on the list of scholarship holders, the incentive scholarship is paid out to them from the month following the month in which the student was entered on the list of scholarship holders till the end of the scheduled scholarship incentive payment period.
 7. Doctoral students entered on the list of scholarship holders from the reserve list must fulfil the same obligations and formal requirements as scholarship holders awarded in the first round.

V. Scholarship holder's obligations and documentation

1. The incentive scholarship is paid out subject to the following conditions:
 - i. the scholarship holder submits a written declaration that: (i) they commence studies in a given study programme for the first time (applies to 1st year doctoral students); (ii) they do not receive any other incentive scholarship under the EI.UJ programme;
 - ii. the scholarship holder submits a written declaration on the amount of scholarships they are receiving, dedicated for students or doctoral students, and they commit to inform the Project Coordinator forthwith of changes to the situation described in the declaration;
 - iii. the sum of the gross amounts of the scholarships (excluding the incentive grant) referred to in the declaration referred to under (ii) may not exceed 150% of the statutory guaranteed gross grant at the Doctoral School for a given year of study;
 - iv. the scholarship holder has the status of a doctoral student in the priority study programme under which they have been awarded the scholarship.
2. A doctoral student on leave is not eligible to apply for the incentive scholarship. In the event that an incentive scholarship holder is granted a leave of absence during the academic year, they lose the right to the incentive scholarship, from the month following the month in which the doctoral student was granted the leave.

VI. Information on Personal Data Processing

According to Art. 13 of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation, hereinafter: GDPR), the Jagiellonian University informs that: The **Personal Data Controller** of the student's data is the Jagiellonian University, with a registered seat at ul.

1. Gołębia 24, 31-007 Kraków, represented by the JU Rector.
2. **The Jagiellonian University has appointed a Data Protection Officer at** ul. Gołębia 24, 30-007 Kraków, room no 5. The Officer can be contacted via e-mail: iod@uj.edu.pl by phone at 12 663 12 25, from Monday to Friday between 8 a.m. and 3 p.m.
3. The doctoral student's personal data entered in the form shall be processed:



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- (a) in the case of all doctoral students: for the purpose of launching and carrying out the call, and announcing its results, in accordance with the Terms and Conditions of Incentive Scholarship Award to doctoral students at JU Doctoral School of Exact and Natural Sciences in priority study programmes within the *SciMat PRA* in the academic year 2020/2021, i.e. based on Art. 6.1.b of the GDPR, i.e. in connection with the acceptance of these Terms and Conditions;
 - (b) in the case of the scholarship holders: for the purpose of carrying out the obligations resulting from the Call's Terms and Conditions, the agreement concluded, generally applicable laws, and internal regulations applicable at the Jagiellonian University, i.e. pursuant to Art. 6.1.c of the GDPR.
4. While providing personal data is voluntary, it is a necessary prerequisite for taking part in the call. Not providing personal data precludes participation in the call. In the case of scholarship holders referred to under point 3.b above, providing the data constitutes a legal obligation, and failing to provide them shall preclude awarding the scholarship holder.
 5. The personal data of the doctoral students shall be published on the University's websites, and they may be published in the University's social media.
 6. The personal data of the doctoral students shall not be transferred to third countries (outside the EEA) or to international organisations.
 7. Personal data of the doctoral students referred to under point 3.a above shall be processed until the Call has been concluded and its results announced, and subsequently until the expiration of claims which may arise from the Call.
Personal data of the scholarship holders referred to under point 3.b above shall be processed in the period resulting from fiscal regulations, and subsequently, for archiving purposes, according to the applicable legal regulations.
 8. The doctoral student has the following rights: to obtain information about their personal data processing and rights resulting from the GDPR, to access their data and rectify them, as well as to have them deleted from the controller's database (unless further processing is necessary for fulfilling a legal obligation or for the purposes of determining, pursuing, or defending claims), to limit their processing or transfer, and to object to the processing of the data – in the cases and under the conditions specified in the GDPR.
 9. The doctoral student's personal data will not be subject to automated decision making or profiling.
 10. The doctoral student has the right to lodge a complaint to the President of the Office for Personal Data Protection, should they ascertain that the processing of their personal data violates the provisions of the GDPR.

VII. Final provisions

1. The doctoral student is obliged to comply with the provisions of these Terms and Conditions, on pain of losing the right to participate in the scholarship programme.
2. A funding agreement shall be concluded with the scholarship holder, attached as Annex to these Terms and Conditions.
3. These Terms and Conditions are effective as of the day of signing.



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